

PROJECT ASSESSMENT/KELAYAKAN PROYEK

V.1. Tujuan Umum

Meningkatkan kualitas dokumen usulan proyek yang disampaikan ke pemerintah atau mitra pembangunan luar negeri.

V.2. Tujuan Khusus

Pelatihan *Project Assessment* ditujukan agar peserta dapat menerapkan konsep pengelolaan proyek yang berorientasi pada hasil pada daerah masing-masing, sehingga nantinya dapat berperan aktif dan memberikan kontribusi atau hasil yang dapat dirasakan oleh seluruh masyarakat daerah tersebut.

V.3. Keluaran (*output*)

1. Peserta pelatihan mampu mengevaluasi dokumen proposal dengan berorientasi kepada kriteria relevansi, efektif, efisien, kesinambungan dan dampak, pada masing-masing tahapan perumusan dan penilaian dokumen usulan proyek pembangunan;
2. Peserta pelatihan mampu menyusun dokumen proposal dengan berorientasi pada kriteria relevansi, efektif, efisien, kesinambungan dan dampak, pada masing-masing tahapan perumusan dan penilaian dokumen usulan proyek pembangunan.

V.4. Kurikulum

1. Pre-training Assessment

2. Results-oriented Approach

1. *Historical & Background*
2. *Alternatives approaches and arguments for use of the Results-oriented Approach*
3. *Current applications (emphasis on how it is applied by multilateral donors)*
4. *Introduction to the Project Cycle with emphasis on theoretical role of monitoring /feedback*
5. *Introduction to the project design process, covering both ODA projects and APBN projects*
6. *Introduction to the project assessment process, including a review of Permen 4/2011 and experience with implementing the associated Readiness Criteria*

3. Project Design and Assessment Criteria

1. *Introduction to the OECD DAC project evaluation criteria: history and review of applications of the criteria.*
2. *Introduction to the use of the Relevance criteria*
3. *Introduction to the use of the Effectiveness criteria*
4. *Introduction to the use of the Efficiency criteria*
5. *Introduction to the use of the Sustainability and Impact criteria*

4. Project Design and Assessment Tools

1. *Introduction to the use of Stakeholder Analysis*
2. *Introduction to the use of Problem Trees, Alternatives Analysis and Objectives Trees*
3. *Introduction to the use of Project Logical Frameworks*
4. *Introduction to the use of Project Performance Indicators and associated Targets*
5. *Introduction to Project Risk Assessment and Management*

6. Project Logical Framework Preparation

1. *Introduction to preparation techniques*
2. *Staged build-up of model Logical Framework (using project examples)*
3. *Performance Indicator and associated Target selection and use (using project examples)*
4. *Project Assumptions and Risks formulation and assessment (using project examples)*

7. Recapitulation

1. *Results-oriented approach & Project Cycle*
2. *Project Design and Assessment Criteria*
3. *Project Design and assessment Tools*

8. Project Completion Report Analysis

1. *Review of selected Project Completion Reports – emphasising project Relevance*
2. *Review of selected Project Completion Reports – emphasising project Effectiveness*
3. *Review of selected Project Completion Reports – emphasising project Efficiency*
4. *Review of selected Project Completion Reports – emphasising project Sustainability and Impact*
5. *Review of use of Project Completion Reports*

9. Project Assessment

1. *Use of project Case Study to assess adequacy of Stakeholder Analysis and implications for Project Assessment Criteria*
2. *Use of project Case Study to assess adequacy of problem analysis and objectives (i.e. Problem Tree, Alternatives Analysis and Objectives Tree) and implications for Project Assessment Criteria*
3. *Use of project Case Study to assess links between the problem analysis and objectives setting into the Project Logical Framework and implications for Project Assessment Criteria*
4. *Use of project Case Study to assess the adequacy of the Project Monitoring Framework and implications for Project Assessment Criteria*

10. Exercises

1. *Formulation of a Project Design (based on Case Study material)*
2. *Assessment of a Project Proposal (based on real-time project proposal)*

11. Exercises

1. *Formulation of a Monitoring Framework (based on Case Study material)*
2. *Preparation of a Project Completion Report (based on Case Study material)*

12. Recapitulation

1. *Project Logical Framework Design and Assessment*
2. *Project Completion Report Analysis*
3. *Project Design & Project Assessment*
4. *Project Monitoring*

13. Post-training Assessment